MEMORANDUM

To: Matthew R. Serakowski, Township Manager

From: Richard Botz, Director of Public Works

Date: August 25, 2026

Subject: PLAYING FIELDS WORK GROUP MEETING

On Friday, August 21, 2026, at 7:30 a.m. in the Municipal Building Training Room, a publicly advertised meeting of the Playing Fields Work Group took place.

The following items were discussed:

1. Boyce Mayview Park
   A. Casey's Clubhouse
      - Discussed the proposed improvements.
      - Discussed the proposed two additional parking lots and a RAD 2027 Capital Grant.

   B. Baseball/Softball/Multipurpose Fields
      - Repair field goal posts on Multipurpose fields. Will complete when weather permits.
      - Discussed future press box/announcers' booth on the multipurpose fields & softball Field.
      - USCAA football request for field lines. Will paint when weather allows.
      - Discussed adding speakers to the softball field and multipurpose field for announcing games.
      - Both speakers will be ready for spring sports.
      - Discussed the addition of a pathway between baseball and softball fields.
      - New batting mats to be installed in the batting cages and netting for completion for spring sports.

   C. Community and Recreation Facility
      - Discussed upcoming improvements. Indoor and outdoor projects.
      - Future projects will most likely take place with the indoor building's renovations first.
      - Current project is underway, Lighting, HVAC and Indoor Pool Play Structure installation, along with floor repairs and recoating.

7. Other Items

A. **The next publicly advertised meetings for the Playing Fields Work Group: September 18, 2026; October 16, 2026; November 20, 2026.**

pc: Playing Fields Work Group Member
Mark S. Mansfield, Asst. Twp. Manager; Director of Administration
Chris Biswick, Director of Recreation & Leisure Services
Gary Schafer, Parks & Foresty Administrator

Playing Fields Work Group Meeting 8/21/2026

In Attendance:

Name	Affiliation
Rich Botz	Township
Gary Schafer	Township
Chris Biswick	Township
Ryan Pope	USCAA
Mike Ressler	USCAA
Erik Lund	USCAA
Danny Holzer	USCSD

Playing Fields Work Group Meeting
8/21/2026
Sign-In Sheet

Name:	Affiliation
Rick Dotz	USC PW
Chris Biswick	USC Rec
Gary Schaffer	PW
Ryan Pope	USCAA
Danny Holzen	USL SD
Mike Ressler	USCAA
Erik Lund	USCAA